



***Mahara* Addendum**

This is an addendum to the original *Mahara* Terms of Use and is in place for the 2011-2012 school year.

In this course, students are developing electronic portfolios (ePortfolios) using *Mahara*, a web-based portfolio development tool.

High school students using *Mahara* now have the option to make their pages public to audiences outside of Howard County Public School System. By making the ePortfolio public, various audiences, such as mentors, advisors, college admissions officers, and families, will have the ability to view the work posted by the student within the portfolio. Students will have the ability to determine which pages are made public, as well as for how long they will remain public.

In making the ePortfolio pages public, the students' collections would be searchable through search engines, such as *Google*. Therefore, as outlined in the original Terms of Use, students may not include personal information beyond their name and school. Personal information, including student phone numbers, home addresses, and school schedules, may not be included in the portfolio.

Even if select pages in the ePortfolio are made public, audiences outside Howard County Public School System will not have access to student information, profiles, forum discussions, or other pages that students have chosen not to make public.

When sharing the URL link to a *Mahara* ePortfolio by email, students must copy their teachers on the email message so that they are aware that the portfolio has been shared with an audience outside the Howard County Public School System. If students post their ePortfolio link to another website, the student must share the URL for the website with the instructor.

I have read and understand the Addendum to the Terms and Conditions as it relates to the use of *Mahara*, the web-based ePortfolio tool.

Student Name (Printed)

Student Signature

Date

I give permission for my son/daughter to use the *Mahara* ePortfolio program.

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date